

PROGRAM MEASURES

PROGRAM:

Insurance

PROGRAM ELEMENT:

Contract Review

PROGRAM MISSION:

To provide timely review of proposed contracts for the provision of services to the County, and to ensure that County contractors have sufficient insurance coverage so that the County is not unnecessarily exposed to potential liability and financial risk

COMMUNITY OUTCOMES SUPPORTED:

- Ensure high value for tax dollars
- Ensure accountability
- Insist upon customer satisfaction

PROGRAM MEASURES

98 ACT 99ACT 00 ACT 01 BUD 02 REC

Outcomes/Results:

Measure	98 ACT	99ACT	00 ACT	01 BUD	02 REC
Percentage of proposed contracts reviewed and certified for adequate insurance coverage	100	100	100	100	100

Service Quality:

Measure	98 ACT	99ACT	00 ACT	01 BUD	02 REC
Percentage of contracts reviewed within 4 working days	78	76	90	100	100

Efficiency:

Measure	98 ACT	99ACT	00 ACT	01 BUD	02 REC
Number of contracts reviewed per workyear	2,796	3,459	3,499	3,024	3,024

Outputs/Workload:

Measure	98 ACT	99ACT	00 ACT	01 BUD	02 REC
Number of contracts reviewed	5,032	6,227	6,298	6,350	6,350

Inputs:

Measure	98 ACT	99ACT	00 ACT	01 BUD	02 REC
Expenditures (\$000)	96	97	105	112	119
Workyears ^a	1.8	1.8	1.8	2.1	2.1

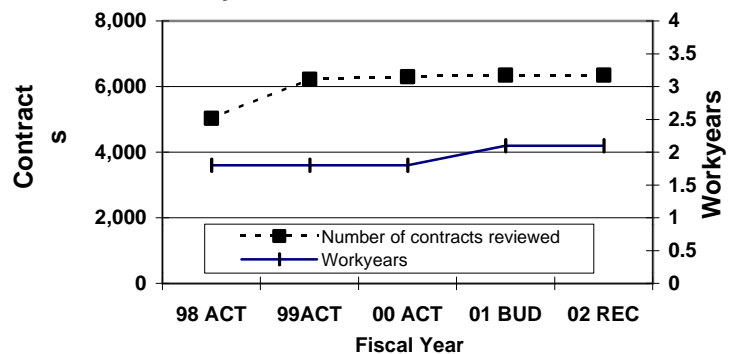
Notes:

^aFY98 - FY00 reflect budgeted workyears.

EXPLANATION:

Proposed County contracts are reviewed by Risk Management staff to ensure that contractors have sufficient insurance coverage and that the County will not be exposed to potential liability and financial risk. The number of County contracts has increased by 25% since FY98. In FY98, additional administrative staff were temporarily reassigned to meet the increased demand. Staffing was increased in FY01, which allowed managerial staff to focus on strategic and supervisory functions while ensuring that the growing number of contracts could still be reviewed within the target of four working days.

Contracts Reviewed, and Workyears for Contract Review



PROGRAM PARTNERS IN SUPPORT OF OUTCOMES: County Attorney, Procurement, County departments and agencies.

MAJOR RELATED PLANS AND GUIDELINES: